

Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
24837 Jefferson Ave. #207
Murrieta, CA 92562

October 7, 2020

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:41 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

A-2: Pledge of Allegiance:

Pres. Millington led the Pledge of Allegiance.

A-3: Roll Call:

Directors Present: Natale, McDaniel, and Millington
Directors Absent: Hoboy-Tenore and Becker
Staff Present: Arlene Miller, General Manager

A-4: Minutes:

ACTION: On a motion by Dir. Natale and seconded by Dir. McDaniel, the minutes of the Regular meeting of September 2, 2020 and Special Meeting of September 2, 2020 were approved, as submitted. Ayes: Natale, McDaniel, and Millington.

B. Special Presentation: None

C: Public Forum

Staff presented a written report from Susan Frommer concerning Southwest Riverside County Fire Safe Council activities and updates. Further presented was information concerning house numbers that could be ordered that would be placed at the entrance to the property. The cost is \$15.00 which includes the mounting hardware.

Discussion concerning signage placed in the right of way followed. It was suggested the Roads Committee review all activities, including grading, signage, and mowing in the right of way and the District's liability. Director McDaniel wanted to have a conference call with Legal Counsel, Hugo Anderson to discuss this.

Neil Smart reported 30-40 bags of marijuana near his property. After discussion, CC&R will be contacted to see if they have any program(s) that would help pick up trash such as this.

D. CONSENT CALENDAR

1. **Approval of Warrants**
 - a. **General Fund: (\$12,791.63)**
Permit Fund – (none)
 - b. **AD 2004-1 Fund – (\$359.53)**
 - c. **Special Zones of Benefit - (\$6,340.00)**
2. **Receive and File Financial Line Item Statement for Budget**
 - a. **General Fund**
 - b. **Road Maintenance Fund**
3. **Receive and File – Cash Accounts –**

Action: On a motion by Dir. McDaniel and seconded by Dir. Natale, the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Natale, McDaniel, and Millington.

E. Public Hearings: - None

F. Ordinances and Resolutions: - None

G. Administrative Items:

1. Horse trailer parking on Tenaja Road and Calle Pino

Staff's memorandum outlined the contact and action plan for the corner of Tenaja Road and Calle Pino.

ACTION: The Board agree to wait and see if the signage would help defer this activity.

2. Office Lease and Issues with Noise

The written report was submitted. Staff noted that the noise level has been better, however, the owner of the building has not met with Staff during the music and boxing near the wall. This meeting is still being arranged. Management did offer to let us out of the lease if they found someone to take over our space. That would give us a short period of time to find a new location and move.

ACTION: The Board agreed to have Staff continue attempts to arrange a meeting with the owner to seek solutions to the noise.

3. Updates and Status Report

Staff presented a written report with various items.

ACTION: The Board approved the draft letter submitted to Mr. Leff concerning church services.

4. Fire Safe Information

The emails from Erin Fairfax was submitted to the Board. These emails contained the minutes of the the meetings and notices for future meetings.

No action was taken.

H. General Manager's Report –

Staff reported Ms. Jane Fyer, President of the TPOA recently passed away.

I. Committee Reports

1. Roads Committee- Already discussed
2. ACC Report – none

J. Board Comments –

K. Adjournment – The meeting was adjourned at 7:26 pm.

Respectfully submitted,

Arlene Miller, District Secretary