



Board of Directors Regular Meeting, Road Committee and ARC Committee Agenda and Notice
March 7, 2024, at 6:00 P.M.

Location: City of Wildomar City Hall- Santa Rosa Room- 23873 Clinton Keith Road, Wildomar, CA 92595

BOARD OF DIRECTORS

Ron McDaniel
Brian Lozano
Debra Natale
Bruce J Weimer
David Lawlor

GENERAL MANAGER

Traci Russell

The Board may discuss and act upon any listed items on this agenda. Items may be added to the agenda in accordance with section 54954.1 (b) of the Government Code (Brown Act), upon a determination by a majority vote of the members of the legislative body present at the meeting, that there is a need to take immediate action and that the need for action came to the attention of the district after the agenda was posted.

A. ROADS COMMITTEE MEETING- CALL TO ORDER 6:00 PM

1. Owners Requests.

B. ADJOURNMENT: Next Roads committee meeting: April 4, 2024, 6:00 P.M. Location: Wildomar City Hall, 23873 Clinton Keith Road, Wildomar, CA. 92595 in the Santa Rosa room

C. ARC COMMITTEE MEETING- CALL TO ORDER 6:15 PM

1. Review of pending applications.

D. ADJOURNMENT: Next Roads committee meeting: April 4, 2024, 6:15 P.M. Location: Wildomar City Hall, 23873 Clinton Keith Road, Wildomar, CA. 92595 in the Santa Rosa room

E. REGULAR SESSION MEETING: CALL TO ORDER 6:30 PM/ ROLL CALL/PLEDGE OF ALLEGIANCE

F. PUBLIC COMMENT: Any member of the public may address the Board of Directors at this time on matters that are within the jurisdiction of the legislative body. Action may not be taken on any matter presented unless it is authorized by the provisions of Government Code Section 54954.2(b). This portion of the agenda will afford an opportunity for the public to address the Board of Directors on items not on the agenda. The Speaker shall address the Board from the lectern and shall limit it to 3 minutes.

G. CONSENT CALENDAR: Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussions. If any Board member, Staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

1. **Minutes:** Regular Meeting of February 1, 2024.

2. **Approval of Warrants:** January 2024

- A. General Fund
- B. Tenaja Road Maintenance Fund
- C. Zone of Benefit

H. PUBLIC HEARINGS: None

I. ORDINANCES AND RESOLUTIONS: None

J. UNFINISHED BUSINESS: None

K. NEW BUSINESS: None

L. GENERAL MANAGERS REPORT

1. Updates for the month of February.

M. BOARD COMMENTS

N. ADJOURNMENT: Next Board of Director Regular Meeting: April 4, 2024, 6:30 P.M. Location: Wildomar City Hall, 23873 Clinton Keith Road, Wildomar, CA. 92595 in the Santa Rosa room

**Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
Wildomar City Hall-Santa Rosa Room- 23873 Clinton Keith Road, Wildomar, CA 92595.
February 1, 2024**

A. Call to Order: The meeting of the **Roads committee** of the Tenaja Community Services District was called to order by Director Lozano at 6:06 p.m. at Wildomar City Hall-Santa Rosa Room- 23873 Clinton Keith Road, Wildomar, CA 92595.

New Business:

1. A request was made by owner Bruce Waddell to crack fill and seal zone 4. The road committee approved reviewing the roads in zone 4 and obtaining necessary bids.

B. Adjournment – The meeting was adjourned at 6:23 pm.

C. Call to Order: The meeting of the **Architectural committee** of the Tenaja Community Services District was called to order by Director Lozano at 6:23 p.m. at Wildomar City Hall-Santa Rosa Room- 23873 Clinton Keith Road, Wildomar, CA 92595 and the minutes are attached as a separate document. No action was taken on APN 932-050-020 until the committee can review the documents provided. The owner was in attendance.

D. Adjournment – The meeting was adjourned at 6:43 pm.

E. Call to Order: The meeting of the **Board of Directors** of the Tenaja Community Services District was called to order by Director McDaniels at 6:43 p.m. at Wildomar City Hall-Santa Rosa Room- 23873 Clinton Keith Road, Wildomar, CA 92595.

E-1. Roll Call:

Directors Present: Lozano, Lawlor, Weimer, and McDaniel

Director Not Present: Natale

Staff Present: Traci Russell, General Manager, Avalon Management

E-2. Pledge of Allegiance

F. Public Comment: Owner Lori Smith had questions about an owner that maintained the unpaved road on La Cresta and the responsibility of Tenaja on unpaved roads. Owner Omar Urizar had questions about his building denial, Avalon providing false information and a board member not living in Tenaja. Owner Bruce Waddle had questions about the survey the Board commission for Vail Road. Ilka Siegmund had questions and updates about the landfill and missing stop sign. Builder Arturo-property18124 Viejo- had questions regarding the Board or Avalon submitting his property to Code Enforcement for building a fence and gate in a road easement.

G. Consent Calendar:

1. Minutes:

ACTION: On a motion by Dir Weimer, and seconded by Dir. Lozano, the minutes of the Regular meeting of January 4, 2024, were approved, as submitted. Ayes: Lozano, Lawlor, Natale, McDaniel and Weimer.

2. Approval of Warrants

a. **General Fund – (December 2023- \$44,644.06)**

b. **Special Zones of Benefit - (December 2023-\$20,800 zone 4)**

3. Receive and File Financial Line-Item Statement for Budget for December 2023.

a. **General Fund**

4. Receive and File – Cash Accounts –

ACTION: On a motion by Dir. Weimer and seconded by Dir. Lozano the consent calendar was approved, in its entirety. Motion carried: Lozano, Lawlor, McDaniel and Weimer.

D. Public Hearings: None

E. Ordinances and Resolutions: None

F. Unfinished Business:

1. Review and consider culvert: Tabled, no additional updates.

G. New Business:

1. Approval of the draft Audit for fiscal year June 30,2023:

ACTION: On a motion by Dir. Lozano and second by Dir. Lawlor, the audit was approved after a review by Board member David Lawlor. Motion carried: Ayes: Lozano, Lawlor, Weimer, and McDaniel.

2. Additional Tenaja Sign Cost Approval: Tabled until additional information is obtained about the damaged sign.

H. General Managers Report: No Updates.

H. Committee Reports: None

H. Board Comments – None

I. Adjournment – The meeting was adjourned at 7:19 pm.

Respectfully submitted,

Traci Russell, District Secretary

ADDITIONAL NOTES TO FINANCIALS
JANUARY 2024 (FYE: 6/30/24)

TENAJA COMMUNITY SERVICES DISTRICT

1. **Bank of America Checking:** Total Disbursements for 1/31/24: **\$28,075.24.**
2. **Bank of America Checking** cash balance as of 1/31/24: **\$153,913.63.**
3. **Encroachment Permits:** Balance as of 1/31/24: **\$32,200.00.**
4. **LAIF General Fund:** Total Disbursements for 1/31/24: **\$0.00.**
5. **LAIF General Fund** cash balance as of 1/31/24: **\$273,163.92.**
6. **AD2004 LAIF** cash balance as of 1/31/24: **\$58,579.36.**
7. **Zone 4 LAIF** cash balance as of 1/31/24: **\$144,646.53.**
8. **Zone 8 LAIF** cash balance total as of 1/31/24: **\$151,070.17.**
9. **Zone 2/3 LAIF** cash balance as of 1/31/24: **\$512,122.75.**
10. If you have any questions, please contact Lori in the Accounting Office at 800-342-7213. If you have questions relating to a particular bill paid or not paid please contact the accounts payable dept. at the same number, ext. 110.

Avalon Management Group

Tenaja Community Services District

Statement of Revenues and Expenses 1/1/2024 - 1/31/2024

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Income							
General Fund Revenue							
4000 - Assessments on Tax Roll	-	13,072.17	(13,072.17)	-	91,505.19	(91,505.19)	156,866.00
4001 - CPI	-	602.42	(602.42)	-	4,216.94	(4,216.94)	7,229.00
4002 - Direct Billing for Assessments	-	697.92	(697.92)	-	4,885.44	(4,885.44)	8,375.00
4150 - LAIF Interest Income	11,758.89	125.00	11,633.89	31,485.60	875.00	30,610.60	1,500.00
4160 - Admin. Fees from Zone 2/3	-	416.67	(416.67)	-	2,916.69	(2,916.69)	5,000.00
4161 - Admin. Fees from Zone 4	-	25.00	(25.00)	-	175.00	(175.00)	300.00
4162 - Admin. Fees from Zone 8	-	41.67	(41.67)	-	291.69	(291.69)	500.00
4163 - Permit Income to General Fund	(1,000.00)	291.67	(1,291.67)	(700.00)	2,041.69	(2,741.69)	3,500.00
4200 - Assessments on Tax Roll-RMR	-	6,059.08	(6,059.08)	-	42,413.56	(42,413.56)	72,709.00
4201 - CPI - RMR	-	279.25	(279.25)	-	1,954.75	(1,954.75)	3,351.00
4202 - Direct Billing for Assessments-RMR	-	191.67	(191.67)	-	1,341.69	(1,341.69)	2,300.00
4230 - Interest Income-RMR	595.01	50.00	545.01	1,560.89	350.00	1,210.89	600.00
Total General Fund Revenue	11,353.90	21,852.52	(10,498.62)	32,346.49	152,967.64	(120,621.15)	262,230.00
Total Income	11,353.90	21,852.52	(10,498.62)	32,346.49	152,967.64	(120,621.15)	262,230.00

Operating Expense

Administrative Expenses

5010 - Meeting Place Cost	142.11	175.00	32.89	1,159.23	1,225.00	65.77	2,100.00
5120 - Printing/Postage	-	250.00	250.00	-	1,750.00	1,750.00	3,000.00
Total Administrative Expenses	142.11	425.00	282.89	1,159.23	2,975.00	1,815.77	5,100.00

Personnel

5000 - Management Fee	5,250.00	5,250.00	-	36,750.00	36,750.00	-	63,000.00
Total Personnel	5,250.00	5,250.00	-	36,750.00	36,750.00	-	63,000.00

Outside Services

5065 - Legal	5,298.00	1,666.67	(3,631.33)	15,305.62	11,666.69	(3,638.93)	20,000.00
5070 - Financial Audit	4,368.00	916.67	(3,451.33)	6,512.40	6,416.69	(95.71)	11,000.00
5111 - Printing/Blueprinting	-	25.00	25.00	-	175.00	175.00	300.00
5210 - Co. of Riverside	-	375.00	375.00	104.00	2,625.00	2,521.00	4,500.00
Total Outside Services	9,666.00	2,983.34	(6,682.66)	21,922.02	20,883.38	(1,038.64)	35,800.00

Other

5180 - Liability Insurance	319.98	312.50	(7.48)	2,289.86	2,187.50	(102.36)	3,750.00
5300 - Election Costs	-	16.67	16.67	-	116.69	116.69	200.00
5810 - Contingency	5,159.24	208.33	(4,950.91)	9,686.44	1,458.31	(8,228.13)	2,500.00
Total Other	5,479.22	537.50	(4,941.72)	11,976.30	3,762.50	(8,213.80)	6,450.00

Road Repair Expenses

6000 - Weed Spraying	-	1,250.00	1,250.00	-	8,750.00	8,750.00	15,000.00
6001 - Culvert Cleanout	-	416.67	416.67	-	2,916.69	2,916.69	5,000.00
6002 - Sign Replacement	-	416.67	416.67	4,975.31	2,916.69	(2,058.62)	5,000.00

Tenaja Community Services District

Statement of Revenues and Expenses 1/1/2024 - 1/31/2024

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Expense							
6003 - Pavement Patches	-	2,500.00	2,500.00	-	17,500.00	17,500.00	30,000.00
6004 - Tree Trimming	-	250.00	250.00	-	1,750.00	1,750.00	3,000.00
6005 - Shoulder Maintenance	-	1,666.67	1,666.67	-	11,666.69	11,666.69	20,000.00
6006 - Striping - every 4 years	-	833.33	833.33	-	5,833.31	5,833.31	10,000.00
6007 - General Inspections	-	250.00	250.00	750.00	1,750.00	1,000.00	3,000.00
6010 - Street Name Signs	-	241.67	241.67	-	1,691.69	1,691.69	2,900.00
6011 - Road Repairs	3,500.00	4,831.67	1,331.67	49,110.00	33,821.69	(15,288.31)	57,980.00
Total Road Repair Expenses	3,500.00	12,656.68	9,156.68	54,835.31	88,596.76	33,761.45	151,880.00
Zone Expenses							
7002 - Zone 4 - Road/Gen Maint	500.00	-	(500.00)	21,650.00	-	(21,650.00)	-
7005 - Zone 8 - Road/Gen Maint	1,000.00	-	(1,000.00)	1,700.00	-	(1,700.00)	-
7008 - Zone 2/3 - Road/Gen Maint	2,000.00	-	(2,000.00)	3,400.00	-	(3,400.00)	-
Total Zone Expenses	3,500.00	-	(3,500.00)	26,750.00	-	(26,750.00)	-
Total Expense	27,537.33	21,852.52	(5,684.81)	153,392.86	152,967.64	(425.22)	262,230.00
Operating Net Total	(16,183.43)	-	(16,183.43)	(121,046.37)	-	(121,046.37)	-
Net Total	(16,183.43)	-	(16,183.43)	(121,046.37)	-	(121,046.37)	-

Tenaja Community Services District

Balance Sheet For 1/31/2024

Cash - General Fund

1101 - Bank of America - #5403	\$153,913.63
1102 - Bank of America - #5403 Permits	\$32,200.00
1150 - General Fund - LAIF - #3006	\$273,163.92

Total Cash - General Fund

\$459,277.55

Cash - Zones

1151 - AD2004 - LAIF - #3006	\$58,579.36
1152 - Zone 4 - LAIF - #3006	\$144,646.53
1153 - Zone 8 - LAIF - #3006	\$151,070.17
1154 - Zone 2/3 - LAIF - #3006	\$512,122.75

Total Cash - Zones

\$866,418.81

Benefit Receivables

1200 - General Fund - Benefit Receivable	\$23,466.58
1201 - AD2004 - Benefit Fee Const.	\$10,421.44
1202 - Zone 4 - Benefit Rec	\$1,058.57
1203 - Zone 8 - Benefit Rec	\$3,932.55
1204 - Zone 2/3 - Benefit Fee Const.	\$3,537.29

Total Benefit Receivables

\$42,416.43

Other Assets

1540 - Prepaid Expenses	\$6,244.77
1541 - Prepaid Insurance	\$1,599.90

Total Other Assets

\$7,844.67

Total Assets

\$1,375,957.46

Liabilities

2300 - Encroachment Permits	\$32,200.00
2500 - General Fund - Deferred Income	\$105,983.05
2601 - AD2004 - Deferred Income	\$13,655.60
2602 - Zone 4 - Deferred Income	\$15,166.00
2604 - Zone 2/3 - Deferred Income	\$95,347.83

Total Liabilities

\$262,352.48

Capital

3000 - General Fund Retained Earnings	\$522,701.04
3001 - AD2004 Retained Earnings	\$45,945.22
3002 - Zone 4 Retained Earnings	\$123,677.23
3003 - Zone 8 Retained Earnings	\$146,461.64
3004 - Zone 2/3 Retained Earnings	\$395,866.22
3100 - Net Income	(\$121,046.37)

Total Capital

\$1,113,604.98

Total Liabilities / Equity

\$1,375,957.46

Tenaja Community Services District

Cash Disbursement - 1/31/2024

Date	CheckNo	Description	Amount
1101 - Bank of America - #5403			
1/3/2024	Strongroom 9713	Lawnscape Systems, Inc. Inv # 442650c	1,000.00
		7005 - Zone 8 - Road/Gen Maint - apply pre and post emergent to roadside right-of-ways	1,000.00
1/3/2024	Strongroom 9713	Lawnscape Systems, Inc. Inv # 442650b	500.00
		7002 - Zone 4 - Road/Gen Maint - apply pre and post emergent to roadside right-of-ways	500.00
1/3/2024	Strongroom 9713	Lawnscape Systems, Inc. Inv # 442650d	2,000.00
		7008 - Zone 2/3 - Road/Gen Maint - apply pre and post emergent to roadside right-of-ways	2,000.00
1/3/2024	Strongroom 9713	Lawnscape Systems, Inc. Inv # 442650a	3,500.00
		6011 - Road Repairs - apply pre and post emergent to roadside right-of-ways	3,500.00
1/3/2024	Strongroom 9714	Smith Marion & Co Inv # RED58609	2,500.00
		5070 - Financial Audit - progress billing - professional services rendered annual audit year ended 06.30.23	2,500.00
1/3/2024	Strongroom 9715	RWG Law Inv # 245689	5,298.00
		5065 - Legal - 11.23 Legal	5,298.00
1/12/2024	Strongroom 9716	Motivational Systems, Inc. Inv # 400-305908	2,110.39
		5810 - Contingency - Balance - welcome signs	2,110.39
1/12/2024	Strongroom 9717	Smith Marion & Co Inv # RED58873	1,868.00
		5070 - Financial Audit - progress billing - professional services rendered annual audit year ended 06.30.23	1,868.00
1/12/2024	Strongroom 9718	Luis Salinas Inv # 1/8/24	1,000.00
		4163 - Permit Income to General Fund - Encroachment Permit Deposit	1,000.00
1/16/2024	Misc Check	Post Item - 1.24 B of A - Earthlink Internet debit	20.85
		5810 - Contingency	20.85
1/16/2024	Misc Check	Post Item - B of A - 12.23 Bank fee	28.00
		5810 - Contingency	28.00
1/16/2024	Strongroom 9719	Avalon Management Group Inc. Inv # 02.24 MGMT	5,250.00
		5000 - Management Fee - 02.24 Base Management Fee	5,250.00
1/24/2024	Strongroom 9720	Tory R. Walker Engineering , Inc. Inv # 8326	360.00
		5810 - Contingency - 12.15.23 - 12.29.23 drafted letter for Acct #6051480	360.00
1/24/2024	Strongroom 9720	Tory R. Walker Engineering , Inc. Inv # 8277	2,140.00
		5810 - Contingency - 11.02.23 - 11.21.23 drafted letter for Acct #6051480	2,140.00

Tenaja Community Services District

Cash Disbursement - 1/31/2024

Date	CheckNo	Description	Amount
1/31/2024	Strongroom 9721	R.A. Hamerly AIA Architect, Inc. Inv # 2024-024	500.00
	5810 - Contingency - Randall A Hamerly - 01.26.24	Design Review Services	500.00
		Total	28,075.24

Tenaja Community Services District

Bank Account Reconciliation for Period 1/31/2024

Reconciliation Summary

Bank Account	Bank Bal.	Uncleared Items	Adj. Balance	Book Balance	Status
Bank of America - #5403	163,163.63	-9,250.00	153,913.63	153,913.63	Balanced
LAIF - #3006	273,163.92	0.00	273,163.92	273,163.92	Balanced

Unreconciled Items

Date	Description	Check No	Amount
Bank of America - #5403			
1/12/2024	Luis Salinas	9718	-1,000.00
1/16/2024	Avalon Management Group Inc.	9719	-5,250.00
1/24/2024	Tory R. Walker Engineering , Inc.	9720	-360.00
1/24/2024	Tory R. Walker Engineering , Inc.	9720	-2,140.00
1/31/2024	R.A. Hamerly AIA Architect, Inc.	9721	-500.00
Total Bank of America - #5403			-9,250.00

Reconciled Items

Tenaja Community Services District

Bank Account Reconciliation for Period 1/31/2024




Date	Description	Check No	Amount
Bank of America - #5403			
11/15/2023	Avalon Management Group Inc.	9703	-5,250.00
12/11/2023	Signal Hill Construction	9709	-32,260.00
12/15/2023	Avalon Management Group Inc.	9710	-5,250.00
12/20/2023	dk Greene Consulting Inc.	9711	-750.00
12/20/2023	Steven F Ball Consulting, LLC	9712	-450.00
1/3/2024	Lawnscape Systems, Inc.	9713	-2,000.00
1/3/2024	Lawnscape Systems, Inc.	9713	-1,000.00
1/3/2024	Lawnscape Systems, Inc.	9713	-500.00
1/3/2024	Lawnscape Systems, Inc.	9713	-3,500.00
1/3/2024	Smith Marion & Co	9714	-2,500.00
1/3/2024	RWG Law	9715	-5,298.00
1/12/2024	Motivational Systems, Inc.	9716	-2,110.39
1/12/2024	Smith Marion & Co	9717	-1,868.00
1/16/2024	Post Item - 1.24 B of A - Earthlink Internet debit		-20.85
1/16/2024	Post Item - B of A - 12.23 Bank fee		-28.00
Total Bank of America - #5403			-62,785.24
LAIF - #3006			
1/1/2024	January Interest		3,553.36
Total LAIF - #3006			3,553.36



P.O. Box 15284
Wilmington, DE 19850

Business Advantage

Customer service information

-  Customer service: 1.888.852.5000
-  bankofamerica.com
-  Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

TENAJA COMMUNITY SERVICES
DISTRICT
GENERAL FUND ACCOUNT
31608 RAILROAD CANYON ROAD
CANYON LAKE, CA 92587

Your Full Analysis Business Checking - Small Business

for January 1, 2024 to January 31, 2024

TENAJA COMMUNITY SERVICES DISTRICT GENERAL FUND ACCOUNT

Account summary

Beginning balance on January 1, 2024	\$259,148.87	# of deposits/credits: 0
Deposits and other credits	0.00	# of withdrawals/debits: 12
Withdrawals and other debits	-20.85	# of days in cycle: 31
Checks	-62,736.39	Average ledger balance: \$207,206.08
Service fees	-28.00	
Ending balance on January 31, 2024	\$196,363.63	
	\$-33,200.00 Permit Income	
	\$163,163.63	

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Bank of America, N.A. Member FDIC and  Equal Housing Lender

Withdrawals and other debits

Date	Transaction description	Customer reference	Bank reference	Amount
01/16/24	EARTHLINK LLC DES:INTERNET ID:0358153 INDN:ARLEEN *MILLER CO ID:0000368270 WEB		906616012922409	-20.85

Total withdrawals and other debits **-\$20.85**

Checks

Date	Check #	Bank reference	Amount	Date	Check #	Bank reference	Amount
01/02	9703	813005492607614	-5,250.00	01/11	9713	813008652232967	-7,000.00
01/03	9709*	813005992321313	-32,260.00	01/11	9714	813005292702490	-2,500.00
01/04	9710	813006092318892	-5,250.00	01/10	9715	813005192656335	-5,298.00
01/16	9711	813005992395138	-750.00	01/25	9716	813008192078427	-2,110.39
01/02	9712	813005592629632	-450.00	01/25	9717	813008192403828	-1,868.00

Total checks **-\$62,736.39**

Total # of checks **10**

* There is a gap in sequential check numbers

Service fees

Date	Transaction description	Amount
01/16/24	12/23 ACCT ANALYSIS FEE	-28.00

Total service fees **-\$28.00**

Note your Ending Balance already reflects the subtraction of Service Fees.

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
01/01	259,148.87	01/04	215,938.87	01/16	200,342.02
01/02	253,448.87	01/10	210,640.87	01/25	196,363.63
01/03	221,188.87	01/11	201,140.87		

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Check images

Account number: 0007 2371 5403

Check number: 9703 | Amount: \$5,250.00

Check 9703: Avalon Management Group Inc. \$5,250.00. Date: 11/15/2023. Memo: 11/15/23 MGMT. MICR: ⑆9703⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9709 | Amount: \$32,260.00

Check 9709: Signal Hill Construction \$32,260.00. Date: 12/11/2023. Memo: 01-4764. MICR: ⑆9709⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9710 | Amount: \$5,250.00

Check 9710: Avalon Management Group Inc. \$5,250.00. Date: 12/15/2023. Memo: 01/24 MGMT. MICR: ⑆9710⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9711 | Amount: \$750.00

Check 9711: dk Greene Consulting Inc. \$750.00. Date: 12/26/2023. Memo: 01-1291725,0000 on rub. MICR: ⑆9711⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9712 | Amount: \$450.00

Check 9712: Steven F Ball Consulting \$450.00. Date: 12/20/2023. Memo: 01-112308. MICR: ⑆9712⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9713 | Amount: \$7,000.00

Check 9713: Lawnscape Systems, Inc. \$7,000.00. Date: 01/03/2024. Memo: See Check Stub for Reference Info. MICR: ⑆9713⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9714 | Amount: \$2,500.00

Check 9714: Smith Marion & Co \$2,500.00. Date: 01/03/2024. Memo: 01-018609. MICR: ⑆9714⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9715 | Amount: \$5,298.00

Check 9715: RWG Law \$5,298.00. Date: 01/03/2024. Memo: ACT 18118-0002, 01-24569. MICR: ⑆9715⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9716 | Amount: \$2,110.39

Check 9716: Motivational Systems, Inc. \$2,110.39. Date: 01/12/2024. Memo: A4-CSC-9-3402, 01-40030508. MICR: ⑆9716⑆ ⑆12200066⑆ 000723715403⑆

Check number: 9717 | Amount: \$1,868.00

Check 9717: Smith Marion & Co \$1,868.00. Date: 01/12/2024. Memo: ACT 1554, 01-87508871. MICR: ⑆9717⑆ ⑆12200066⑆ 000723715403⑆

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California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

February 28, 2024

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

TENAJA COMMUNITY SERVICES DISTRICT

GENERAL MANAGER
 31608 RAILROAD CANYON ROAD
 CANYON LAKE, CA 92587

[Tran Type Definitions](#)

Account Number:

January 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/12/2024	1/11/2024	QRD	1745157	N/A	SYSTEM	12,353.90

Account Summary

Total Deposit:	12,353.90	Beginning Balance:	1,127,228.83
Total Withdrawal:	0.00	Ending Balance:	1,139,582.73
		Gen. Fund	\$273,163.92
		AD2004	\$58,579.36
		Zone 4	\$144,646.53
		Zone 8	\$151,070.17
		Zone 2/3	\$512,122.75

Tenaja Community Services District

GL Trial Balance For 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	181,988.87	-	28,075.24	153,913.63
1102 - Bank of America - #5403 Permits	32,200.00	-	-	32,200.00
1150 - General Fund - LAIF - #3006	269,610.56	3,553.36	-	273,163.92
1151 - AD2004 - LAIF - #3006	57,984.35	595.01	-	58,579.36
1152 - Zone 4 - LAIF - #3006	143,177.30	1,469.23	-	144,646.53
1153 - Zone 8 - LAIF - #3006	149,535.69	1,534.48	-	151,070.17
1154 - Zone 2/3 - LAIF - #3006	506,920.93	5,201.82	-	512,122.75
1200 - General Fund - Benefit Receivable	23,466.58	-	-	23,466.58
1201 - AD2004 - Benefit Fee Const.	10,421.44	-	-	10,421.44
1202 - Zone 4 - Benefit Rec	1,058.57	-	-	1,058.57
1203 - Zone 8 - Benefit Rec	3,932.55	-	-	3,932.55
1204 - Zone 2/3 - Benefit Fee Const.	3,537.29	-	-	3,537.29
1540 - Prepaid Expenses	6,386.88	5,250.00	5,392.11	6,244.77
1541 - Prepaid Insurance	1,919.88	-	319.98	1,599.90
2000 - Accounts Payable - Strongroom	0.00	28,075.24	28,075.24	0.00
2300 - Encroachment Permits	-32,200.00	-	-	-32,200.00
2500 - General Fund - Deferred Income	-105,983.05	-	-	-105,983.05
2601 - AD2004 - Deferred Income	-13,655.60	-	-	-13,655.60
2602 - Zone 4 - Deferred Income	-15,166.00	-	-	-15,166.00
2604 - Zone 2/3 - Deferred Income	-95,347.83	-	-	-95,347.83
3000 - General Fund Retained Earnings	-522,701.04	-	-	-522,701.04
3001 - AD2004 Retained Earnings	-45,945.22	-	-	-45,945.22
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
4150 - LAIF Interest Income	-19,726.71	-	11,758.89	-31,485.60
4163 - Permit Income to General Fund	-300.00	1,000.00	-	700.00
4230 - Interest Income-RMR	-965.88	-	595.01	-1,560.89
5000 - Management Fee	31,500.00	10,500.00	5,250.00	36,750.00
5010 - Meeting Place Cost	1,017.12	142.11	-	1,159.23
5065 - Legal	10,007.62	5,298.00	-	15,305.62
5070 - Financial Audit	2,144.40	4,368.00	-	6,512.40
5180 - Liability Insurance	1,969.88	319.98	-	2,289.86
5210 - Co. of Riverside	104.00	-	-	104.00
5810 - Contingency	4,527.20	5,159.24	-	9,686.44
6002 - Sign Replacement	4,975.31	-	-	4,975.31
6007 - General Inspections	750.00	-	-	750.00
6011 - Road Repairs	45,610.00	3,500.00	-	49,110.00
7002 - Zone 4 - Road/Gen Maint	21,150.00	500.00	-	21,650.00
7005 - Zone 8 - Road/Gen Maint	700.00	1,000.00	-	1,700.00
7008 - Zone 2/3 - Road/Gen Maint	1,400.00	2,000.00	-	3,400.00

Net Total

0.00

79,466.47

79,466.47

0.00

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	181,988.87	-	28,075.24	153,913.63
Date	Description	Debit	Credit	Type
01/03/2024	245689 - RWG Law - 11.23 Legal	-	5,298.00	Invoice
01/03/2024	RED58609 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	-	2,500.00	Invoice
01/03/2024	442650b - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	-	500.00	Invoice
01/03/2024	442650d - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	-	2,000.00	Invoice
01/03/2024	442650c - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	-	1,000.00	Invoice
01/03/2024	442650a - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	-	3,500.00	Invoice
01/12/2024	400-305908 - Motivational Systems, Inc. - Balance - welcome signs	-	2,110.39	Invoice
01/12/2024	RED58873 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	-	1,868.00	Invoice
01/12/2024	1/8/24 - Luis Salinas - Encroachment Permit Deposit	-	1,000.00	Invoice
01/16/2024	Post Item - 1.24 B of A - Earthlink Internet debit	-	20.85	Invoice
01/16/2024	Post Item - B of A - 12.23 Bank fee	-	28.00	Invoice
01/16/2024	02.24 MGMT - Avalon Management Group Inc. - 02.24 Base Management Fee	-	5,250.00	Invoice
01/24/2024	8326 - Tory R. Walker Engineering , Inc. - 12.15.23 - 12.29.23 drafted letter for Acct #6051480	-	360.00	Invoice
01/24/2024	8277 - Tory R. Walker Engineering , Inc. - 11.02.23 - 11.21.23 drafted letter for Acct #6051480	-	2,140.00	Invoice
01/31/2024	2024-024 - Randall A Hamerly - 01.26.24 Design Review Services	-	500.00	Invoice
1102 - Bank of America - #5403 Permits	32,200.00	-	-	32,200.00
Date	Description	Debit	Credit	Type
1150 - General Fund - LAIF - #3006	269,610.56	3,553.36	-	273,163.92
Date	Description	Debit	Credit	Type
01/01/2024	January Interest	3,553.36	-	GL Entry
1151 - AD2004 - LAIF - #3006	57,984.35	595.01	-	58,579.36
Date	Description	Debit	Credit	Type
01/31/2024	LAIF 1.24 Interest - AD2004	595.01	-	GL Entry

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1152 - Zone 4 - LAIF - #3006	143,177.30	1,469.23	-	144,646.53
Date	Description	Debit	Credit	Type
01/31/2024	LAIF 1.24 Interest - Zone 4	1,469.23	-	GL Entry
1153 - Zone 8 - LAIF - #3006	149,535.69	1,534.48	-	151,070.17
Date	Description	Debit	Credit	Type
01/31/2024	LAIF 1.24 Interest - Zone 8	1,534.48	-	GL Entry
1154 - Zone 2/3 - LAIF - #3006	506,920.93	5,201.82	-	512,122.75
Date	Description	Debit	Credit	Type
01/31/2024	LAIF 1.24 Interest - Zone 2/3	5,201.82	-	GL Entry
1200 - General Fund - Benefit Receivable	23,466.58	-	-	23,466.58
Date	Description	Debit	Credit	Type
1201 - AD2004 - Benefit Fee Const.	10,421.44	-	-	10,421.44
Date	Description	Debit	Credit	Type
1202 - Zone 4 - Benefit Rec	1,058.57	-	-	1,058.57
Date	Description	Debit	Credit	Type
1203 - Zone 8 - Benefit Rec	3,932.55	-	-	3,932.55
Date	Description	Debit	Credit	Type
1204 - Zone 2/3 - Benefit Fee Const.	3,537.29	-	-	3,537.29
Date	Description	Debit	Credit	Type
1540 - Prepaid Expenses	6,386.88	5,250.00	5,392.11	6,244.77
Date	Description	Debit	Credit	Type
01/31/2024	Journal Meeting Place expense from Prepaid Expenses	-	142.11	GL Entry
01/31/2024	Journal 2.24 Management to Prepaid Expenses	5,250.00	-	GL Entry
01/31/2024	Journal 1.24 Management from Prepaid Expenses	-	5,250.00	GL Entry

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

		Beginning Balance	Current		Ending Balance
			Debit	Credit	
1541 - Prepaid Insurance		1,919.88	-	319.98	1,599.90
Date	Description		Debit	Credit	Type
01/30/2024	Journal Insurance expense from Prepaid Insurance		-	319.98	GL Entry
2000 - Accounts Payable - Strongroom		0.00	28,075.24	28,075.24	0.00
Date	Description		Debit	Credit	Type
01/02/2024	442650d - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways		-	2,000.00	Invoice
01/02/2024	245689 - RWG Law - 11.23 Legal		-	5,298.00	Invoice
01/02/2024	442650b - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways		-	500.00	Invoice
01/02/2024	RED58609 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23		-	2,500.00	Invoice
01/02/2024	442650c - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways		-	1,000.00	Invoice
01/02/2024	442650a - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways		-	3,500.00	Invoice
01/03/2024	442650d - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	2,000.00		-	Invoice
01/03/2024	245689 - RWG Law - 11.23 Legal	5,298.00		-	Invoice
01/03/2024	RED58609 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	2,500.00		-	Invoice
01/03/2024	442650b - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	500.00		-	Invoice
01/03/2024	442650c - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	1,000.00		-	Invoice
01/03/2024	442650a - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	3,500.00		-	Invoice
01/08/2024	400-305908 - Motivational Systems, Inc. - Balance - welcome signs		-	2,110.39	Invoice
01/09/2024	RED58873 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23		-	1,868.00	Invoice
01/10/2024	1/8/24 - Luis Salinas - Encroachment Permit Deposit		-	1,000.00	Invoice
01/12/2024	400-305908 - Motivational Systems, Inc. - Balance - welcome signs	2,110.39		-	Invoice
01/12/2024	RED58873 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	1,868.00		-	Invoice
01/12/2024	1/8/24 - Luis Salinas - Encroachment Permit Deposit	1,000.00		-	Invoice
01/15/2024	8326 - Tory R. Walker Engineering , Inc. - 12.15.23 - 12.29.23 drafted letter for Acct #6051480		-	360.00	Invoice
01/16/2024	Batched Post Item - B of A - 12.23 Bank fee		28.00	28.00	Invoice
01/16/2024	Batched Post Item - 1.24 B of A - Earthlink Internet debit		20.85	20.85	Invoice

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

		Beginning Balance	Current		Ending Balance
			Debit	Credit	
2000 - Accounts Payable - Strongroom		0.00	28,075.24	28,075.24	0.00
Date	Description		Debit	Credit	Type
01/16/2024	Batched 02.24 MGMT - Avalon Management Group Inc. - 02.24 Base Management Fee		5,250.00	5,250.00	Invoice
01/22/2024	8277 - Tory R. Walker Engineering , Inc. - 11.02.23 - 11.21.23 drafted letter for Acct #6051480		-	2,140.00	Invoice
01/24/2024	8326 - Tory R. Walker Engineering , Inc. - 12.15.23 - 12.29.23 drafted letter for Acct #6051480		360.00	-	Invoice
01/24/2024	8277 - Tory R. Walker Engineering , Inc. - 11.02.23 - 11.21.23 drafted letter for Acct #6051480		2,140.00	-	Invoice
01/29/2024	2024-024 - Randall A Hamerly - 01.26.24 Design Review Services		-	500.00	Invoice
01/31/2024	2024-024 - Randall A Hamerly - 01.26.24 Design Review Services		500.00	-	Invoice
2300 - Encroachment Permits		-32,200.00	-	-	-32,200.00
Date	Description		Debit	Credit	Type
2500 - General Fund - Deferred Income		-105,983.05	-	-	-105,983.05
Date	Description		Debit	Credit	Type
2601 - AD2004 - Deferred Income		-13,655.60	-	-	-13,655.60
Date	Description		Debit	Credit	Type
2602 - Zone 4 - Deferred Income		-15,166.00	-	-	-15,166.00
Date	Description		Debit	Credit	Type
2604 - Zone 2/3 - Deferred Income		-95,347.83	-	-	-95,347.83
Date	Description		Debit	Credit	Type
3000 - General Fund Retained Earnings		-522,701.04	-	-	-522,701.04
Date	Description		Debit	Credit	Type
3001 - AD2004 Retained Earnings		-45,945.22	-	-	-45,945.22
Date	Description		Debit	Credit	Type

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
Date	Description	Debit	Credit	Type
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
Date	Description	Debit	Credit	Type
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
Date	Description	Debit	Credit	Type
4150 - LAIF Interest Income	-19,726.71	-	11,758.89	-31,485.60
Date	Description	Debit	Credit	Type
01/01/2024	January Interest	-	3,553.36	GL Entry
01/31/2024	LAIF 1.24 Interest - Zone 4	-	1,469.23	GL Entry
01/31/2024	LAIF 1.24 Interest - Zone 8	-	1,534.48	GL Entry
01/31/2024	LAIF 1.24 Interest - Zone 2/3	-	5,201.82	GL Entry
4163 - Permit Income to General Fund	-300.00	1,000.00	-	700.00
Date	Description	Debit	Credit	Type
01/10/2024	1/8/24 - Luis Salinas - Encroachment Permit Deposit	1,000.00	-	Invoice
4230 - Interest Income-RMR	-965.88	-	595.01	-1,560.89
Date	Description	Debit	Credit	Type
01/31/2024	LAIF 1.24 Interest - AD2004	-	595.01	GL Entry
5000 - Management Fee	31,500.00	10,500.00	5,250.00	36,750.00
Date	Description	Debit	Credit	Type
01/16/2024	02.24 MGMT - Avalon Management Group Inc. - 02.24 Base Management Fee	5,250.00	-	Invoice
01/31/2024	Journal 2.24 Management to Prepaid Expenses	-	5,250.00	GL Entry
01/31/2024	Journal 1.24 Management from Prepaid Expenses	5,250.00	-	GL Entry
5010 - Meeting Place Cost	1,017.12	142.11	-	1,159.23
Date	Description	Debit	Credit	Type
01/31/2024	Journal Meeting Place expense from Prepaid Expenses	142.11	-	GL Entry

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
5065 - Legal	10,007.62	5,298.00	-	15,305.62
Date	Description	Debit	Credit	Type
01/02/2024	245689 - RWG Law - 11.23 Legal	5,298.00	-	Invoice
5070 - Financial Audit	2,144.40	4,368.00	-	6,512.40
Date	Description	Debit	Credit	Type
01/02/2024	RED58609 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	2,500.00	-	Invoice
01/09/2024	RED58873 - Smith Marion & Co - progress billing - professional services rendered annual audit year ended 06.30.23	1,868.00	-	Invoice
5180 - Liability Insurance	1,969.88	319.98	-	2,289.86
Date	Description	Debit	Credit	Type
01/30/2024	Journal Insurance expense from Prepaid Insurance	319.98	-	GL Entry
5210 - Co. of Riverside	104.00	-	-	104.00
Date	Description	Debit	Credit	Type
5810 - Contingency	4,527.20	5,159.24	-	9,686.44
Date	Description	Debit	Credit	Type
01/08/2024	400-305908 - Motivational Systems, Inc. - Balance - welcome signs	2,110.39	-	Invoice
01/15/2024	8326 - Tory R. Walker Engineering , Inc. - 12.15.23 - 12.29.23 drafted letter for Acct #6051480	360.00	-	Invoice
01/16/2024	Post Item - B of A - 12.23 Bank fee	28.00	-	Invoice
01/16/2024	Post Item - 1.24 B of A - Earthlink Internet debit	20.85	-	Invoice
01/22/2024	8277 - Tory R. Walker Engineering , Inc. - 11.02.23 - 11.21.23 drafted letter for Acct #6051480	2,140.00	-	Invoice
01/29/2024	2024-024 - Randall A Hamerly - 01.26.24 Design Review Services	500.00	-	Invoice
6002 - Sign Replacement	4,975.31	-	-	4,975.31
Date	Description	Debit	Credit	Type
6007 - General Inspections	750.00	-	-	750.00
Date	Description	Debit	Credit	Type

Tenaja Community Services District

GL Trial Balance For 1/1/2024 - 1/31/2024

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
6011 - Road Repairs	45,610.00	3,500.00	-	49,110.00
Date	Description	Debit	Credit	Type
01/02/2024	442650a - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	3,500.00	-	Invoice
7002 - Zone 4 - Road/Gen Maint		500.00	-	21,650.00
Date	Description	Debit	Credit	Type
01/02/2024	442650b - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	500.00	-	Invoice
7005 - Zone 8 - Road/Gen Maint		1,000.00	-	1,700.00
Date	Description	Debit	Credit	Type
01/02/2024	442650c - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	1,000.00	-	Invoice
7008 - Zone 2/3 - Road/Gen Maint		2,000.00	-	3,400.00
Date	Description	Debit	Credit	Type
01/02/2024	442650d - Lawnscape Systems, Inc. - apply pre and post emergent to roadside right-of-ways	2,000.00	-	Invoice
Net Total		0.00	79,466.47	79,466.47

TENAJA COMMUNITY SERVICES DISTRICT
 Prepaid Insurance Report - AS OF **JANUARY 31, 2024**

Liability Policy
7/23 - 6/24
 SDRMA \$3,839.76
 Je \$319.98 per month

DETAIL		BALANCE
New Liab. Pol. 7.23 - 6.24	\$3,839.76	\$3,839.76
Insurance expense 7.23	(\$319.98)	\$3,519.78
Insurance expense 8.23	(\$319.98)	\$3,199.80
Insurance expense 9.23	(\$319.98)	\$2,879.82
Insurance expense 10.23	(\$319.98)	\$2,559.84
Insurance expense 11.23	(\$319.98)	\$2,239.86
Insurance expense 12.23	(\$319.98)	\$1,919.88
Insurance expense 1.24	(\$319.98)	\$1,599.90
ENDING BAL.	\$1,599.90	\$1,599.90

#60 Tenaja CSD
GL 1540 Prepaid Expenses
as of: **1/31/24**

GL 1540.00 Prepaid Expenses	Balance as of 1/31/24:	GL Acct #:
Journal 2.24 Management to Prepaid Expenses	\$ 5,250.00	5000
Journal 12.23 - 8.24 Meeting Place to Prepaid Expenses	\$ 994.77	5010
(Journal \$142.11 per month)	<u>\$ 6,244.77</u>	