

Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
24837 Jefferson Ave. #207
Murrieta, CA 92562

March 4, 2020

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by Pres. Pro-Tem McDaniel at 6:30 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

A-2: Pledge of Allegiance:

Pres. Pro-Tem McDaniel led the Pledge of Allegiance.

A-3: Roll Call:

Directors Present: Natale, Becker, and McDaniel
Directors Absent: Hoboy-Tenore and Millington
Staff Present: Arlene Miller, General Manager

A-4: Minutes:

ACTION: On a motion by Dir. Natale and seconded by Dir. Becker, the minutes of the regular meeting of February 5, 2020 were approved, as submitted. Ayes: Dirs. Natale, Becker, and McDaniel.

B. Special Presentation: None

C: Public Forum

Susan Frommer asked that everyone keep writing letters concerning the Nevada Hydro LEAPS project. The next meeting is scheduled in April.

Discussion followed about the project and the impact it would have on the community.

D. CONSENT CALENDAR

1. **Approval of Warrants**
 - a. **General Fund: (\$16,814.31)**
Permit Fund – (none)
 - b. **AD 2004-1 Fund – (\$5,290.00)**
 - c. **Special Zones of Benefit - (\$5,425.00)**
2. **Receive and File Financial Line Item Statement for Budget**

- a. **General Fund**
 - b. **Road Maintenance Fund**
- 3. Receive and File – Cash Accounts –**

Action: On a motion by Dir. Natale and seconded by Dir. Becker, the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Natale, Becker and McDaniel.

- E. **Public Hearings:** - none
- F. **Ordinances and Resolutions:** - None
- G. **Administrative Items:**

1. Request for Grant Application Writer’s Fee Contribution

The Fire Safe Council is asking for the all communities in the Santa Rosa Plateau Area to each contribute \$500 to Cecilia Burch, Grant writer. The request for Grant Application Writer’s fee listed the 4 basic benefits to the District if the grant is approved.

ACTION: On a motion by Dir. Natale and Second by Becker, the contribution of \$500 was approved. Motion carried Ayes: Dirs. Natale, Becker and McDaniel.

2. Approval of Spafford and Landry CPA Services

The engagement letter for accounting services for year end June 2020 was presented. The price of \$3,000.00 is the same as last year.

ACTION: On a motion by Dir. Natale and Second by Becker, the proposal was approved. Motion carried Ayes: Dirs. Natale, Becker and McDaniel.

3: Update on Legal Filing Re: Accident on Via Volcano and Avocado Mesa

Tenaja was served with legal papers concerning the accident at Via Volcano and Avocado Mesa. Staff has forwarded all the paperwork to both our General Counsel and insurance company SDRMA. The insurance company has assigned Tenaja C.S.D. Special Legal Counsel in this matter, Mr. Jeff Morris. Staff will continue to update the Board on this matter.

4. Updates from the February 2020 Meeting

A written report outlining the progress was presented to the Board. No Action was needed.

H. General Manager's Report –

Staff reported the following:

1. County of Riverside's delinquent and foreclosure list noted that APN 932-060-050 was on the listing with a redemption amount of \$30,190. The County estimated the land value to be \$170,000. Staff is reporting this only as possibility of purchasing the land at auction and building an office.

2. A new office assistant, Cinthya Moore, was hired to fill in for Jamie Bosenberg. Ms. Bosenberg took another job at a private school district and needed to work Monday and Tuesday. Ms. Bosenberg will continue working here on Wednesday.

I. Committee Reports

1. Roads Committee – no report
2. ACC Report – none

J. Board Comments – none.

K. Adjournment – The meeting was adjourned at 7:13 pm.

Respectfully submitted,



Arlene Miller, District Secretary