

Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
24837 Jefferson Ave. #207
Murrieta, CA 92562

July 8, 2020

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:30 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

A-2: Pledge of Allegiance:

Pres. Millington led the Pledge of Allegiance.

A-3: Roll Call:

Directors Present: Natale, Becker, McDaniel, and Millington
Directors Absent: Hoboy-Tenore
Staff Present: Arlene Miller, General Manager

A-4: Minutes:

ACTION: On a motion by Dir. McDaniel and seconded by Dir. Natale, the minutes of the regular meeting of June 3, 2020 were approved, as submitted. Ayes: Natale, Becker, McDaniel, and Millington.

B. Special Presentation: None

C: Public Forum

Susan Frommer reported that the Southwest Riverside Fire Safe Council did get the grant that was discussed at previous meetings. The Fire retardant (Ladera) will be applied on Via Volcano and both sides of the road from Tenaja Road to Rancho California Road. The Board was asked and committed to mowing that area next summer so that product could be sprayed.

D. CONSENT CALENDAR

1. **Approval of Warrants**
 - a. **General Fund: (\$10,980.12)**
Permit Fund – (none)
 - b. **AD 2004-1 Fund – (\$1,775.00)**
 - c. **Special Zones of Benefit - (\$2,650.00)**

2. **Receive and File Financial Line Item Statement for Budget**
 - a. **General Fund**
 - b. **Road Maintenance Fund**
3. **Receive and File – Cash Accounts –**

Action: On a motion by Dir. McDaniel and seconded by Dir. Natale, the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Natale, Becker, McDaniel, and Millington.

E. Public Hearings: -

1. Public Hearing for Fiscal Year 2020-2021

President Millington opened the public hearing.

Gracie Smith reported that she owns 51 acres and an assessment based upon acres makes her tax bill expensive. She asked that Board not vote on this assessment. She further asked that we contact the County to get financial assistance so that Tenaja wouldn't need to tax or assess the property owners.

Director McDaniel detailed the assessment process, the proposition 218 proceedings, and the County's involvement with Tenaja. Further, the vote tonight was for the budget so the District could continue operations.

Gracie Smith also discussed the following:

1. Bike riders on Tenaja Road
2. Mattress dumped on Tenaja Road, CR&R should be responsible to pick it up under abatement charges.
3. Anitra Road is breaking up and needs repaired.

The Board explained that bike riders cannot be denied access to the roads. The District normally picks up trash at a minimal cost. Anitra is not a district maintained road and if the property owners want the District involvement they will need to form a special assessment district. Dir. McDaniel detailed what a special district does, how it is formed, and the cost involved.

Ms. Smith questioned the classification of Tenaja Road, noting there are different laws for bike riders on rural roads. Staff was promised the rural road law section that denies bike riders access to the roadways.

The public hearing was closed. On a motion by Dir. McDaniel and seconded by Dir. Natale, the Budget, as presented, was approved. Ayes: Dirs. McDaniel, Becker, Natale and Millington.

F. Ordinances and Resolutions: -

1. 20-07-08-01 Resolution of the Board of Directors of Tenaja CSD Confirming the 2020-2021 District Charges

On a motion by Dir. McDaniel seconded by Natale the resolution was approved by roll call vote. Ayes: Dirs. McDaniel, Becker, Natale and Millington.

G. Administrative Items:

1. Approval of Engagement letter for auditing services from Smith Marion and Company for Fiscal Year 2019-20

Staff presented engagement letter for auditing services in the amount of \$8,610.

ACTION: On a motion by Dir. McDaniel and second by Dir. Natale, the Audit proposal was approved. Ayes: Dirs. McDaniel, Becker, Natale and Millington.

2. Update on Possible relocation of Office Space

Staff explained that at the first contact with our landlord, there was discussion about a temporary rent reduction. Since that time the landlord has rescinded that offer and stated they will not reduce the rent or let us out of the current lease. In the meantime, Staff contacted the other place and it has been rented.

The Board agreed not to pursue this matter.

3: Report on Accident at Via Volcano and Avocado Mesa and possible litigation

The written report was submitted. No further updates were given.

4. Election – Directors 2020

Staffs memorandum outlined the procedure for the 3 Board members that are up for reelection. Any interested resident in Tenaja call run for office. The paper work is available both at the District office or at the County Registrar of Voters office.

5. Calle Pino and Repair Status

Calle Pino from the guard gate to Avenida Bosque has several pot holes and unraveling of pavement. A soils engineer was contacted because it appeared that most of the failure was under the Edison trenches. The report showed that the compaction was at 95% therefore, it would be impossible to hold Edison responsible. Staff reported that she has had several complaints and erected warning signage until this matter can be resolved.

The Roads Committee, legal counsel, and staff have been working closely together. Golden State Paving gave several proposals on different methods to fix the area. Bill Eckman, our inspector, and Staff marked out 11 areas that are in need of immediate attention, however, this would only be a temporary fix. The Committee decided it would be better to fix it correctly the first time.

The Board discussed the matter and wanted to see proposals or bids from different contractors to compare. If a special board meeting is necessary then Staff will make the arrangements.

ACTION: This item will continue.

6. Updates and Status Report

Staff presented a written report with various items. No Action was taken.

H. General Manager's Report –

Included in the update and status report.

I. Committee Reports

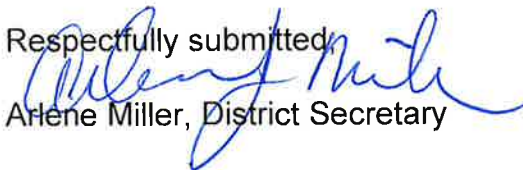
1. Roads Committee- Already discussed
2. ACC Report – none

J. Board Comments – President Millington question the Contract for Mr. Scott Browne, Special Legal Counsel and the need and purpose. As Pres. Millington read the contract he was confused on what role our current legal counsel, Hugo Anderson and the new Special Counsel would play. President Millington noted that the \$2500 retainer could be spent quickly.

Dir. McDaniel explained that he interviewed many lawyers that work with public agencies and LAFCO. This special counsel was not going to replace our legal counsel, the district would only use him if we need help in re-writing ordinances and questions that Mr. Anderson may not have answers to. For now, the retainer money will just remain and until a question/ problem occurs then we don't use special counsel.

The Board agreed that all legal matter will still go through Hugo Anderson. If the District uses the services of Scott Browne, the entire Board collectively will discuss and direct Staff and Mr. Anderson.

K. Adjournment – The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Arlene Miller, District Secretary