

**MINUTES OF THE REGULAR MEETING**  
OF THE BOARD OF DIRECTORS  
TENAJA COMMUNITY SERVICES DISTRICT  
32395-B Clinton Keith Road  
Wildomar, CA 92595  
July 1, 2010

**A-1 CALL TO ORDER:**

The meeting of the Board of Directors of the Tenaja Community Services District was called to order at 7:00 p.m., at 32395-B Clinton Keith Rd., Foyer, Wildomar, California.

**A-2 PLEDGE OF ALLEGIANCE:**

Pres. Pro-Tem Sakys led the pledge of allegiance.

**A-3 ROLL CALL:**

Directors Present: Linsley, Inman, Earnhart, and Sakys  
Directors Absent: Tomlinson  
Staff Present: Arlene Miller, General Manager

**A-4 MINUTES:**

On a motion by Dir. Earnhart and second by Dir. Linsley, the minutes of the Regular Meeting of June 3, 2010 were approved, as submitted. Motion carried 4 to 0.

**B. SPECIAL PRESENTATION:**

None.

**C. CONSENT CALENDAR:**

1. **Approval of Warrants**
  - a. **General Fund: (\$8,645.06)**
  - b. **Tenaja Road Maintenance Fund - (\$52,373.50)**  
**Permit Fund - (\$271.00)**
  - c. **Special Zones of Benefit - (\$7611.50)**
2. **Receive and file Financial Line Item Statement for Budget**
  - a. **General Fund**
  - b. **Road Maintenance Fund**
3. **Receive and File - Cash Accounts - All Funds**

Dir. Inman pointed out some clerical errors on the consent calendar that will be corrected on the next report.

On a motion by Dir. Linsley and second by Dir. Earnhart, the Consent Calendar was unanimously approved, as submitted. Motion carried 4 to 0.

**D. PUBLIC HEARINGS:**

**1. Conduct Public Hearing to Discuss General Fund Budget for Fiscal Year 2010-11**

Staff submitted an email received from a property owner who opposes any assessments.

Pres. Pro-tem Sakys opened the public hearing at 7:05 p.m.

Mike Juha: In response to questions concerning the method of raising fees to finance the re-building of Tenaja Road, the Board explained the steps required by law to authorize any increase in assessments. Dir. Inman then called attention to a number of applicable line items on the proposed budget and certain changes.

No other comments were made and the public hearing closed at 7:23 p.m.

On a motion by Dir. Inman and second by Dir. Linsley the budget for fiscal year 2010-2011 was approved as submitted. Motion carried 4 to 0.

On a motion by Dir. Inman and second by Dir. Linsley the Letter of Compliance with Proposition 218 was approved as submitted. Motion carried 4 to 0.

**E. ORDINANCES AND RESOLUTIONS:**

**1. Resolution No. 10-07-01-1 Confirming the FY 2010 -2011 District Charges**

On a Motion by Dir. Linsley and Second by Dir. Inman Resolution No. 10-07-01-1 confirming the FY 2010-2011 District charges was approved, in its entirety. Motion carried 4 to 0. By roll call vote: Ayes: Dirs. Sakys, Earnhart, Inman and Linsley. Dir. Tomlinson absent.

**2. Ordinance No. 4 Revisions**

This item is continued.

**F. ADMINISTRATIVE ITEMS:**

**1. Update District's Jurisdiction concerning all rights-of-way and the County of Riverside**

This item is continued. Continuing effort by staff pursuing financial aid from the County in procuring title information on the rights of way in the District.

## **2. Office Lease**

Dir. Earnhart, who has been in contact with Mr. Nadal, the leasing agent for the current site, believes that the landlord is not willing to negotiate any significant reduction in rent. In anticipation of a failure in negotiations, he has explored several alternate sites.

Dir. Inman suggested that before considering other sites, the District submit a written offer to the current owner. Since the current rent, which includes a base rent, Cam Charges and Replacement Reserves is \$1066.91, Dir. Inman recommended that the District offer an all-inclusive rent of \$825.00 per month, for a three-year term with no increases.

The Board continued discussions and on a Motion by Dir. Inman and second by Dir. Linsley, directed Staff, with Dir. Earnhart's assistance, send a letter to Mr. Nadal offering to renew the current lease at a rate of \$825.00 (all inclusive) with no increases for three years. Motion carried 4 to 0.

## **3. Letter from the Nature Conservancy**

Staff presented the letter dated June 3, 2010 to the Board.

The roads committee has reviewed and discussed the matter with all parties involved concerning the misunderstanding between Ms. Bell and Mr. Miller, and felt that the matter was resolved.

The Board however, directed Staff and Dir. Inman to acknowledge receipt of Mr. Basilevac's letter from the Nature Conservancy and to convey the District's desire to maintain a good working relationship between both agencies.

### **G. GENERAL MANAGERS REPORT:**

None

### **H. COMMITTEE REPORT:**

#### **1. Communications - Sakys**

None

**2. Roads Committee - Inman, Hoboy, Pierce, Sakys and Qattan**

**The following items were discussed at the roads committee**

1. Angel Peak Encroachments - Work is continuing but District is awaiting receipt from the contractor of the required insurance documents before the connection work is completed.
2. RCWD roadwork for valve has been completed.
3. Signage issue concerning no bikes / no equestrians has been discussed. The committee is researching the matter further, with the City of Murrieta.
4. Street Name Signs - Painting and fixing. Quotes are being received to repaint and fix the street name signs; this project has, however, been placed on hold until the District receives confirmation that the street name signs on Tenaja Road and Cleveland Forest Road are recognized by the County of Riverside.

**I. BOARD COMMENTS:**

Dir. Inman inquired whether protocol or the Brown Act had been violated when phone calls and emails are directed to him individually rather than through the District's office.

Dir. Linsley stated that as long as a Director does not offer any solution or promise the Director should be able to take individual phone calls and emails.

Dir. Sakys reported that in the future he will post the two pages of the agenda and not the entire Board packet. The Board agreed and thanked him for all his work on the web site.

**J. PUBLIC FORUM:**

Opened but no participation.

**ADJOURNMENT:**

Regular Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Arlene Miller  
District Secretary